



KYENJOJO DISTRICT LOCAL GOVERNMENT

P.O. BOX 1002 KYENJOJO

2025/2026 PROCUREMENT NOTICE

KYEN/877/PRE/2025-26 and 2026-2027/0001

1. Kyenjojo District Local Government is expecting funding from the GOU and development partners, part of which it intends to use for procurement of goods, services and works in the financial year 2025/2026 and 2026/2027
2. Kyenjojo District Local Government now invites interested and eligible firms for registration of providers of various works, services and supplies for Financial Year 2025/2026 and 2026/2027
3. Shortlisting submissions will be evaluated in accordance with the Local Government Public Procurement and Disposal of Public Assets Regulations 2006 of the Government of Uganda. Shortlisting is open to all eligible bidders.
4. Interested eligible bidders may obtain further information from Kyenjojo District Local Government and inspect the shortlisting documents at the address given below.
The Procurement and Disposal Unit Office Kyenjojo District Local Government, Main office block or contact info@kyenjojo.go.ug or [clovis.kaganda@gmail.com](mailto:clovvis.kaganda@gmail.com)
5. The shortlisting bid documents in English may be purchased by interested bidders from the address above, upon payment of a non-refundable fee of 100,000/= for Supplies, works and services. Payments through the District Cashier.
6. Two copies of the bid documents (one original and one photocopy) should be submitted to the address mentioned in (4) above before 11:30 am on 21st May 2025. Thereafter bids will be opened at 12:00 noon on the same day in Kyenjojo District Council Chambers, Kasina in the presence of bidders or their representatives who wish to attend.

(a) PRE-QUALIFICATION OF PROVIDERS.

A. GOODS AND SUPPLIES:

1. Supply, maintenance and repair of computers, photocopiers, printers, accessories and related electronics.
2. Supply of assorted stationery and computer consumables
3. Supply of any form of printed/financial stationery
4. Supply and engraving of school and office furniture and fittings (tables, chairs, desks etc.)
5. Supply, installation and servicing of solar systems and equipment and electrical systems
6. Supply of fuel, oil, lubricants and batteries.
7. Supply of hardware materials
8. Supply of agricultural, fisheries livestock inputs and apian inputs
9. Supply of tyres and tubes.
10. Supply of culverts and other road materials (gravel, road lime).
11. Supply of water pipes, plumbing/sanitary fittings and repair of sewage and water systems
12. Supply of office and general equipment (e.g. generators, safes, office cabinets, curtains etc.)
13. Supply of wheel chairs assistive devices and other appliances for people with disability.
14. Supply of road equipment inputs and repairs
15. Supply of medical equipments
16. Supply of cleaning materials

B. WORKS:

1. Construction and rehabilitation of buildings, latrines, slaughter slabs
2. Construction/Rehabilitation of hand dug shallow wells, water springs, irrigation systems and boreholes
3. Drilling and installation of hand pump boreholes

C. SERVICES

1. Repair and maintenance of district motor vehicles, generators and motor cycles
2. Hotel and catering services
3. Survey, siting and drilling supervision of deep boreholes
4. Media services (print and radio)
5. Auctioning (Disposal)

D. TENDERING

2. Cleaning services for the District headquarters offices and compound maintenance
3. Cleaning services for the Kyenjojo District Hospital and compound maintenance
4. Provision of security services for the Kyenjojo District Hospital

For the following items, bidders are required to submit quotations for the financial year as the best evaluated bidders will be required to sign a framework agreement with the District.

- 1- Supply of assorted stationery and Computer consumables
- 2- Supply of printed stationery, mock, and promotional exams
- 3- Supply of fuel, oils, lubricants and batteries.
- 4- Supply of water pipes, plumbing/sanitary fittings and repair of sewage and water systems
- 5- Hotel and catering services
- 6- Supply of wheel chairs assistive devices and other appliances for people with disability.
- 7- Repair and maintenance of motor vehicles, motor cycles, generators
- 8- Supply of culverts and other road materials

For the procurements under section D (Cleaning services for the District headquarters offices and compound maintenance, Cleaning services for the Kyenjojo District Hospital and compound maintenance and Provision of security services for the Kyenjojo District Hospital), the best evaluated bidder will sign a contract agreement with the entity for one financial year (2025/2026 FY) and will be renewable.

The planned procurement schedule (subject to changes) is as follows;

ACTIVITY	SCHEDULE
Publish bid notice	1st May 2025
Bid closing and opening	21st May 2025
Bid evaluation by	5th June 2025
Display of approved list/best evaluated bidder	20th June 2025
Contract award	After expiry of best evaluated bidder notice

Kyenjojo District reserves the right to accept or reject any bid.

CHIEF ADMINISTRATIVE OFFICER-KYENJOJO DISTRICT LOCAL GOVERNMENT